



CITY OF BRANTFORD

MAYORAL DIRECTION 03-2024

Direction to Employees (City Clerk, City Treasurer or Designates)

I, Kevin Davis, Mayor of the City of Brantford, pursuant to the powers extended to the head of council under Part VI.1 of the *Municipal Act, 2001*, in accordance with section 284.3 and 284.16 hereby direct staff regarding the 2025 budget process as follows:

1. After reviewing and considering the final 2025 draft City Services Budget and Local Boards Budgets for confirmation, the Mayor will submit a Proposed Budget to Members of Council, the Clerk and the public on or before January 3, 2025; and
2. Reschedule the Special City Council meeting planned for January 8, 2025 for Council to consider any amendments to the Mayor's Proposed Budget to the new date of **January 14, 2025**;

This direction takes effect on 12/17/2024 and remains in effect until modified or revoked.

Original Signed by the Mayor

Kevin Davis
Mayor

Original Signed by the Clerk

Chris Gauthier
City Clerk